

JRMS PTA Volunteer Opportunities 2010 – 2011 School Year

Please check any areas in which you would consider volunteering.
If you are interested in filling a chair position, please contact Megan Valentine,
mmvalentine@hotmail.com or Jamie Prusak, jamieprusak@optonline.net .

Name _____ E-mail _____ Phone _____

Education – “Super”chair **OPEN**

Serve as chair of Education Programs and coordinate with Cultural, Red Ribbon and Reflections events

_____ **Cultural Events** – Chair, *Marlene Tate-Tower*

Develop school wide programs for students that enhance JRMS curriculum (year round)

_____ **Education Programs** – Chair **OPEN**

Develop programs that address topics of key importance to parents, teachers and students (year round)

_____ **Red Ribbon Week** – Chair, *Marlene Tate-Tower*

Develop programs that promote an anti-substance abuse message (October)

_____ **Reflections** – Chair, *Deb Rakich*

Coordinate and promote JRMS participation in national PTA program promoting student creativity (Nov – Feb, esp. Jan)

Entertainment – “Super”chair **OPEN**

Supervise and coordinate activities of entertainment committees, including budgets and supplies
Oversee decorating efforts and the PTA closet

_____ **Birthday Board** – Chair, *Sarah Upson*

Decorate school birthday board in main hall (monthly)

_____ **Bus Driver Appreciation Day** – Chair, *Amanda Warren*

Coordinate activities for Bus Driver Appreciation Day (June)

_____ **Decorations** – Chair **OPEN**

Decorate (in compliance with Fire Marshall regulations), esp. for major events: Halloween Socials (Oct), Winter Socials (Dec/Jan), Snowball (Jan) and Graduation (June) Dances

_____ **Hospitality** – Chair **OPEN**

Provide food and drink at PTA meetings, JRMS Open Houses and special PTA events (year round)

_____ **Ice Cream Social** – Chair, *Danielle DiBella*

Provide and serve ice cream during lunch on the last day of CMT’s (March)

Social Committees: Provide decoration, activities, food and drink for after school social events

_____ **5th Grade** – Chair(s) **OPEN**

October, Dec/Jan, March, June

_____ **6th Grade** – Chairs, *Ritu Duenwald, Anne Albanese, Regina Leonard*

October, Dec/Jan, March, June

_____ **7th Grade** – Chairs, *Alissa Dolcimascolo, Debbie Frank*

October, Dec/Jan, March, June

_____ **8th Grade** – Chairs, *Mary Beth Healey, Emery Beach, Christine Malone*

October, Snowball Dance (Jan), Graduation Breakfast, Dance and Picnic (June)

_____ **Staff Appreciation Luncheons** – Chair, *Amy Taylor*

Coordinate winter and spring luncheons to acknowledge JRMS staff (Dec, May)

_____ **Staff Appreciation Week** – Chair, *Kim Parker*

Coordinate a week of daily activities to acknowledge JRMS staff (May)

Fundraising – “Super”chair **OPEN**

Oversee chairpersons responsible for three primary fundraising efforts, incl. the Membership Directory

_____ **Membership Directory** – Chair, *Ritu Duenwald*

Gather membership forms and prepare Membership Directory for distribution to members by October 1

_____ **Apparel Sale** – Chair **OPEN**

Develop, promote and distribute fall and spring lines of JRMS logoed clothing (fall, spring)

_____ **School Supply Sale** – Chair, *Suzanne Nolan*

Work with teachers to develop grade specific school supply kits, promote and distribute (spring, Aug.)

Volunteer Coordination – “Super”chair **OPEN**

Oversee chairpersons responsible for volunteer recruitment projects. Maintain and distribute PTA volunteer database

_____ **Bus Notes** – Chair, *Sarah Ota*

Organize teams of two parents to take after-school notes from students each day as they enter school

Grade Liasons: Assist teachers in organizing parent volunteers for special, grade-specific events

_____ **5th Grade** – *Tina Chen, Eva Ortiz*

Especially Metric Olympics (fall) and Pii day on March 14

_____ **6th Grade** – *Amy Nonnenmacher*

Especially World Language Day (May)

_____ **7th Grade** – *Joey Davey and/or Laurie Bruhin*

Especially World Language Day (May)

_____ **8th Grade** – *Jennifer Salkin, Sara Sobel*

Especially Immigration Day (fall) and World Language Day (May)

_____ **Picture Day** – Chair, *Joey Davey*

Help prepare students for school photo (Sept)

Walking Club – Chair **OPEN**

Lead students on a walk around school grounds at the end of lunch period (weekly)

_____ **5th Grade**

_____ **6th Grade**

_____ **7th Grade**

_____ **8th Grade**

Communication – Board Oversight

_____ **Vote Coordinator** – Chair **OPEN**

Coordinate the distribution and collection of vote signs the two weeks prior to budget vote day